



TCDL

Terms and Conditions for Delivery: Logistics



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1 Purpose and scope of application

These Terms and Conditions for Delivery: Logistics (TCDL) apply for all articles supplied to ASM Assembly Systems GmbH & Co. KG or ASM Logistics GmbH.

2 Incoming goods information

	Munich warehouse (LM00)	Bergkirchen warehouse (BK00/BK01)	Ebersberg warehouse (EB01)
Address	ASM Logistics GmbH Rupert-Mayer-Str. 44 81379 Munich Germany	ASM Logistics GmbH Gadastr. 26 85232 Bergkirchen Germany	Georg Reischl Spedition GmbH Anzinger Str. 20 85560 Ebersberg Germany
Business hours	<u>Monday - Thursday</u> 07:00 - 15:00 <u>Friday</u> 07:00 - 14:00	<u>Monday - Thursday</u> 08:00 - 16:00 <u>Friday</u> 08:00 - 15:00	<u>Monday - Friday</u> 08.00 – 16.30
Unloading	Unloading to the sides or rear without ramp	Unloading to the sides or rear with ramp	Unloading to the sides or rear with ramp

Note:

- Incoming goods will not be accepted outside of business hours!
- The delivery must be checked in at the entrance or gate! No admittance without prior check-in!

3 Punctual dispatch and notification

Punctual notification of deliveries is always required in the following cases:

- Dangerous goods
- Weight greater than 1.5 tonnes per load unit
- More than 20 load units

The contact data for notification is as follows:

Munich warehouse (LM00)	Bergkirchen warehouse (BK00/BK01)	Ebersberg warehouse (EB01)
+49 89 20800 - 81040 (+49 89 20800 - 81032)	+49 89 20800 - 82020	+49 8092 828117
warenannahme.rm44@asmpt.com	warenannahme.bgk@asmpt.com	lagerbuero.ebersberg@asmpt.com

4 Packaging, pallets and goods containers

4.1 Defined packaging

Returnable packaging or special packaging is stipulated for many materials. For information on these aspects and on quantities per packaging unit, use the contact details below.

Contact:

ASM Assembly Systems GmbH & Co. KG
Contact person: Thomas März
Rupert-Mayer-Str. 44
81379 Munich
Germany

Phone: +49 89 20800 - 48681
Email: maerz.thomas@asmpt.com

4.2 Packaging that has not been specifically stipulated

Combinations of materials (e.g. steel staples, nails in lumber) must be kept to a minimum and must be easy to separate after use.

Since 03/03/2013, Regulation (EU) No 995/2010 of 20/10/2010 (EU timber trade regulation) has placed an obligation on market operators to provide proof that timber and timber products introduced into the single market for the first time have been legally harvested. Dealers must be able to identify suppliers and recipients of timber and timber products throughout the supply chain. This information must be retained for at least five years and made available on request.

4.3 Pallets and goods containers

As a rule, the only pallets and goods containers permitted are **euro pallets** and **euro wire mesh boxes**.

If **containers** are used as goods containers for large deliveries, packaging materials in accordance with IPPC standards must be used to prevent pest infestation and mold. Fumigation of containers is **not** permitted, fumigated containers will **not** be accepted!

5 Securing of the packaging

Adhesive tape and welded polyester strapping must also be used to secure the packaging. For reasons of safety, steel straps are only to be used in exceptional cases!

6 Segregated packaging

The different types of goods must be packaged separately in appropriately marked bags and boxes or in separate goods containers. The sizes of the packaging units are to be defined in consultation with the purchasing department (see *4 Packaging, pallets and goods containers*) in accordance with internal ASM criteria (e.g. KANBAN and kitting quantities).

7 Packaging notes and marking specifications

The supplier is responsible for packaging that is suitable for transport and handling, while the carrier ensures safe transport. Note the following:

- No visible damage to the outer packaging on delivery, otherwise we reserve the right to refuse acceptance.
- Clear identification of the goods contained using the ASM material number
- Clear marking of dangerous goods, ESD materials, refrigerated goods and other sensitive goods
- Clear marking of non-stackable packaging
- Unimpeded unloading by forklift and transport with pallet truck
- Delivery note must be visible on the outside of the packaging; delivery notes in the packaging or distribution of delivery notes over several packages is not permitted
- Number of packages must be marked on each package label; must be machine-readable and visually readable at the place of delivery even after transport stresses and under adverse weather conditions
- Provision of written instructions, technical data sheets and safety data sheets, where applicable

ASM AS reserves the right to refuse acceptance or charge the supplier for any additional expenditure incurred in the event of missing, illegible or incomplete delivery documents.

8 Delivery quantity and completeness

Does the quantity to be delivered fully match the quantity ordered?

Have the delivery papers been corrected appropriately in the event of partial delivery or overdelivery?

Are the operating instructions, measurement and test report, certificate and any accessories attached or mounted in a **clearly visible** way?

9 Delivery note information

The following information must be shown on delivery notes. Information **shown in bold** requires a **barcode**:

- **Delivery note number**
- **Order number**
- **ASM item number**
- Item name (correct technical name)
- Delivery quantity
- Supplier number
- Supplier's ID/item number
- Unambiguous packaging unit number
- Item number as per ASM order number
- UN numbers
- Contact person

10 Handling of dangerous goods

In addition to the general handling regulations, the following special stipulations apply to dangerous goods:

- Provision of material safety data sheets to the responsible contact person in the purchasing department prior to initial delivery
- Documentation of the correct UN number with the correct item description (technical name) as well as hazard label number and packaging group on the delivery note, if applicable.
Example: UN 1719 CAUSTIC ALKALINE LIQUID N.O.S.
(sodium metasilicate), 8, III
- Should be shipped as a limited quantity where possible.
- Packaged and labeled in compliance with dangerous goods regulations
- Packaging for dangerous goods/hazardous materials labeled in compliance with the applicable statutory requirements (Overpack, Ltd Qty, etc.).

ASM AS reserves the right to charge for disposal costs which have arisen as a result of poor or inadequate packaging of the dangerous goods.

11 Consignments subject to customs duty

Complete customs documents (delivery note, waybill, T1, invoice, etc.) must be enclosed with the goods. If the customs documents are not present, the goods will not be accepted!

If goods are subject to customs duty, this must be clearly visible from the outside and such goods must be clearly marked and packaged separately.

If a delivery contains consignments subject to customs duty, the incoming goods department must be informed of this when the goods are handed over.

Even if the goods have already been cleared, proof of customs clearance must be enclosed with the delivery.

12 Transport control

Our regulations and requirements in respect of deliveries of goods that we procure from you on the basis of *EXW - ex works* or *FCA - free carrier* shipping terms, i.e. where ASM AS is liable for the transport costs, can be found in the *Transport control of purchasing supplies EU / RoW - not Germany and AMCAS region*.

Contact:

ASM Assembly Systems GmbH & Co. KG
Contact person: Florian Schönweitz
Rupert-Mayer-Str. 44
81379 Munich

Phone: +49 89 20800 - 54843
Email: florian.schoenweitz@asmpt.com

www.asm-smt.com

For the supplier / carrier:

We confirm that we have carefully read and accept the Terms and Conditions of Delivery: Logistics (TCDL).

Place, date

Signature and company stamp